



**WOODWARD PUBLIC SCHOOLS**

**P.O. Box 668**

**Woodward, Oklahoma 73802**



**AUTHORITY TO TRANSFER EDUCATION RECORDS**

**Early Childhood Center**  
**ialawther@woodwardps.net**

**Horace Mann Elementary**  
**stafford@woodwardps.net**

**Cedar Heights Elementary**  
**hshirkey@woodwardps.net**

**Middle School**  
**amlittau@woodwardps.net 5&6**  
**asboren@woodwardps.net 7&8**

**Highland Park Elementary**  
**daenelson@woodwardps.net**

**High School**  
**Fax # 580-256-8716**

As the parent or legal guardian of \_\_\_\_\_

Birthdate: \_\_\_\_\_ Grade: \_\_\_\_\_

I authorize the transfer of all the above student's educational records from:

\_\_\_\_\_  
Name of school or agency

\_\_\_\_\_  
City State

\_\_\_\_\_  
Phone and or Fax number

**Please send the following records to:**

**Woodward Public Schools**  
**PO Box 668**  
**Woodward, OK 73802**

Official Transcript  
Grading Scale  
Discipline and Attendance Records  
Immunization Records  
Withdrawal Grades  
IEP

Date of Entrance and Withdrawal  
Confidential and Psychological Records  
504 Accommodation Plans  
Cumulative Records Folder  
ACT and State-Mandated Test Results  
Most recent Home Language Survey  
Most current WIDA Access 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature